

O'Fallon Planning and Development

City of O'Fallon, Missouri
100 North Main Street
O'Fallon, Missouri 63366
Phone (636) 379-5467
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Off Premise Sign – Annual Use Information

- A. **Off Premise Signs:** The City will allow owners, lessees or other authorized persons or entities having an interest in a property, with valid permits, to install, at specified locations within the city, additional signage with the permission of the property owner.
- 1) **Annual Use:** These signs are semi-permanent; once installed; they may be left in place as long as the entity advertised is actively conducting business transactions, are not in a state of disrepair and maintain current information, and apply for renewal on a yearly basis. In addition to all other applicable parts of this chapter, all signs used under this section must adhere to the following:
 - a) The owner of the sign must be either a resident, business owner, non-profit entity, or active development located within the City of O'Fallon.
 - b) Signs shall be free standing and shall not exceed thirty-two (32) square feet in sign face size.
 - c) These signs shall be out of any public rights-of-way, out of the applicable sight triangles, and shall require the written approval of the property owner of the lot on which the signs are placed.
 - d) A separate annual permit shall be required for each Annual Use Off Premise Directional Sign installed within the City. The Permit Fee is identified in the Schedule of Fees, Costs and Expenses within Appendix B of Title IV: Land Use. Failure to pay the fee prior to placement of the sign shall result in a citation. Each sign shall be considered a separate violation. Each annual use sign will expire at the end of the calendar year and will be subject to submitting a renewal application. The Fee for a renewal is identified in the Schedule of Fees, Costs and Expenses within Appendix B of Title IV: Land Use.

Sign Permit – Off Premise (Annual)	\$150.00 + \$1.00 per square foot of sign area (initial installation)
Sign Permit – Off Premise (Annual Renewal)	\$50.00