



Completed applications must be submitted ONLINE
100 North Main Street O'Fallon, MO Telephone (636)240-2000

MEDICAL MARIJUANA SITE REVIEW PERMIT APPLICATION

Upon receipt of a completed application and payment of the application and fee, the Planning and Development Department shall investigate the information contained in the application to determine whether the applicant shall be issued the requested permit. The purpose of the review is to ensure that the medical marijuana uses will be conducted in a secure, safe and business-like manner consistent with all applicable local and state laws, rules and regulations governing medical marijuana dispensaries, including State of Missouri Amendment 2.

Site Review Permit: This preliminary permit reviews the proposed marijuana related use for compliance with the City's zoning and location standards prior to issuance of State License. A draft of proposed security and floor plans should be provided. Site review approval shall expire, and be of no effect, one (1) year after the date of issuance thereof. The fee for a Marijuana Related Use Site Review permit is \$150.00.

Business License: Once State licensing has been received, the Business License shall include all relevant State approvals and approved operating plans and security plans. The business license fee for a marijuana related use is \$150.00 plus \$50.00 in Appendix "B" of the Zoning Code.

ZONING: Permitted Medical Marijuana dispensaries may locate and/or operate in the General Commercial District (C-2) and Highway Commercial District (C-3) as well as the High Tech Corridor District (HTCD).

Medical Marijuana Cultivation, Infused Products Manufacturing, and Medical Marijuana Testing Facilities are permitted uses in the High Tech Corridor District (HTCD), Light Industrial (I-1), and Heavy Industrial (I-2)

Submittal Requirements

Fee: Payment for the application fee. The fee for a Marijuana Related Use Site Review Permit is \$150. The Marijuana Business License Fee is \$150 plus \$50.

Property Owner's Statement of Consent & Acknowledgement Form: A statement and acknowledgement from the legal owner of the subject property contemplated by this application consenting to the proposed operation of a medical marijuana use at his/her property as contemplated by this application shall be submitted. If either applicant or owner are the legal owners of the subject property contemplated by this application, then evidence of such legal ownership shall be submitted in a form that is satisfactory to the Planning and Development Department.

Intent to Lease: A letter of intent to lease for the proposed property shall be provided to the Planning and Development Department.

Compliance with State Law: Evidence satisfactory to the Planning and Development Department with all state law requirements governing medical marijuana uses. Provide preliminary documentation provided to the State of Missouri Department of Health and Senior

Services for the Medical Marijuana application and show compliance with all insurance requirements required by the State of Missouri.

Security Plan:

1. **Surveillance.** Security surveillance cameras installed to monitor each entrance to the Facility along with the interior and exterior of the premises to discourage and to facilitate the reporting and investigation of criminal acts and nuisance activities occurring at the premises. Security video shall be preserved for at least ninety (90) days, and be made available to law enforcement officers upon demand.
2. **Inventory.** All salable inventory of marijuana must be kept and stored in a secured, locked manner.
3. **Safe.** A locking safe or secure vault permanently affixed or built into the premises to store any currency on site.
4. **Alarm System.** Professionally monitored robbery alarm and burglary alarm systems shall be installed and maintained in good working condition within the Facility at all times.
5. **Emergency Contact.** Each Facility shall provide the chief of police with the name, cellular telephone number, electronic mail address, and facsimile number of an on-site Facility employee to whom the City may provide notice of any operating problems associated with the Facility. It shall be the responsibility of the Licensee to keep up to date the contact information of the Facility employee.
6. **Floor Plan:** A floor plan showing the layout of the Facility and the principal uses of the floor area depicted. A Medical Marijuana Dispensary Facility shall have a lobby waiting area at the entrance to the center to receive clients, and a separate and secure designated area for dispensing medical marijuana to qualified patients or designated primary caregivers. The primary entrance of any stand-alone facility shall be located and maintained clear of barriers, landscaping and similar obstructions so that it is clearly visible from public streets, sidewalks or site driveways. All storage areas shall be shown and labeled.

Operating Plans. As a condition of processing of a business license application, a Facility operator shall provide at the time of filing the business license application a detailed operations plan and, upon issuance of a license, shall operate the Facility in accordance with the plan. Such plan shall include:

1. **Floor Plan.** A plan showing the layout of the Facility and the principal uses of the floor area depicted. A Medical Marijuana Dispensary Facility shall have a lobby waiting area at the entrance to the center to receive clients, and a separate and secure designated area for dispensing medical marijuana to qualified patients or designated primary caregivers. The primary entrance of any stand-alone facility shall be located and maintained clear of barriers, landscaping and similar obstructions so that it is clearly visible from public streets, sidewalks or site driveways. All storage areas shall be shown and labeled.
2. **Odor Control Plan:** A Facility shall provide a plan for the mitigation and control of odors and other environmental impacts which may emanate from a Facility. Such plan shall describe the ventilation system for the premises. Appropriate ventilation systems to prevent any odor of marijuana or fumes from leaving the premises of a Facility or other changes to a Facility may be required to abate a public nuisance.

Conditions

1. Prior to construction, approval and permits will be required from appropriate departments and state agencies.
2. Each Facility shall at all times possess a current City business license. By obtaining a City business license, the Facility Licensee irrevocably consents to the immediate closure and cessation of operation of the Facility in addition to all other penalties or remedies available by law for the failure to possess a current City business license.
3. It shall be unlawful for any person to distribute, transmit, give, dispense or otherwise provide medical marijuana as a home occupation.
4. No medical marijuana cultivation facility, medical marijuana dispensary facility, medical marijuana-infused products manufacturing facility, or medical marijuana testing facility shall be operated within the City without a valid license issued by the Missouri Department of Health and Senior Services. No marijuana or marijuana-infused products shall be acquired, certified, cultivated, delivered, manufactured, processed, sold, stored, tested, or transported within the City, except by persons or entities licensed for such purposes by the Missouri Department of Health and Senior Services.