

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City decided that it was in the community's best interest to concentrate the funds in a few areas of primary concern. Through consultation with the area's public service agencies, the O'Fallon City Council, City staff, and residents, the primary area of need in O'Fallon was determined to be housing; homeownership assistance for low-to-moderate income persons, as well as the preservation and maintenance of existing structures in order to maintain our stock of affordable owner-occupied housing units. As described in the Consolidated Strategic Plan, the goal of The City of O'Fallon is to utilize a majority of the funding to further affordable housing.

As identified in the Annual Plan, the following programs will be furthered to meet the needs of the 2018 goals: Home Improvement Loan Program & the Siding Program, Emergency Homeless Prevention, Down Payment Assistance, Senior Transportation and Rides Program, Transportation Assistance Program for Individuals with Disabilities, ADA/Public Facility Assistance Program.

HOME IMPROVEMENT LOAN PROGRAM: The City's 2018 program year goal was to assist approximately thirteen (13) households via the Home Improvement Loan Program. In the 2018 Annual Action Plan, over thirty-two percent (32.7%) of the total anticipated CDBG funds were allocated for this program in the amount of \$91,271.35. Due to late allocation and a newly formed waitlist for projects, the City spent approximately fifty-five percent 55% of funding, assisting sixteen (16) homeowners with much needed repairs.

The Siding Installation/Repair Program: The City's goal for 2018 was to assist nine (9) households. Over thirty two percent (32.27%) of CDBG funds were allocated for this program, in the amount of \$90,000. Due to delayed FY2017 and FY 2018 funding, eight (8) households were helped via the Siding Program during the calendar year 2018.

DOWN PAYMENT ASSISTANCE PROGRAM: Is funded by HOME monies through the St. Louis County HOME Consortium rather than the CDBG funds. The program assists low-to-moderate income first-time homebuyers and requires that the eligible participants attend housing counseling before/during the assisted purchase of the home. This program is available community-wide. During 2018, the consortium had agreements with NECAC, Beyond Housing, and Better Family Life and the Housing Partnership for program service. The City's goal was to assist eleven (11) homeowners in 2018 with down payment assistance. Due to the HOME allocation from the St. Louis Home Consortium, 0% the total CDBG funds for the 2018 program year was allocated for this program. Six households were assisted via this program, due primarily to sky-rocketing housing

prices and limited housing stock in O’Fallon.

EMERGENCY HOMELESS PREVENTION PROGRAM: Helps O’Fallon residents on the brink of homelessness remain in their homes through financial assistance. In 2018, the City of O’Fallon contracted with Sts. Joachim and Ann Care Services to provide low-to-moderate income residents with mortgage/rent/utilities assistance, helping them to remain in their homes. In the 2018 Annual Action Plan, the City of O’Fallon allocated over seven percent (7.47%) of the anticipated 2018 funds, or \$20,831.85 to fund this much needed program. A majority of FY 2017 funding was expended in 2017, leaving approximately \$9,000 to be spent in calendar year 2018 and helping twenty-two households from falling victim to homelessness. FY 2018 monies were expended for the months of November and December 2018, due to the late release of FY2018 funding).

SENIOR TRANSPORTATION PROGRAM: In the 2018 Annual Action Plan, approximately six percent (5.7%) of the anticipated total CDBG funds were allocated to this program for a total of \$16,000. In addition to transportation, Aging Ahead also provides case management services to the participants in the program to ensure all needs are being met. O’Fallon provided 57 senior residents with 552 rides in calendar year 2018.

The **DISABLED TRANSPORTATION PROGRAM:** In the 2018 Annual Action Plan, approximately two percent (1.8%) of total CDBG funds were allocated to this program, for a total of \$5,000. This program struggles to spend its allocation each year. Five (5) individuals actively participated in the program, receiving a total of forty-one (41 rides).

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
ENCOURAGE DEVELOPMENT OF A VARIETY OF HOUSING	Affordable Housing	CDBG: \$0	Direct Financial Assistance to Homebuyers	Households Assisted				11	6	54.54%

PRESERVE THE EXISTING HOUSING STOCK	Non-Housing Community Development	CDBG: \$159672	Homeowner Housing Rehabilitated	Household Housing Unit				24	24	95.83%
PROVIDE HOUSING FOR VARIOUS AGE GROUPS	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$39921	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted				242	106	43.8%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City continues to prioritize the activities and projects outlined in the current Consolidated Plan, and most specifically, the 2018 Annual Action Plan. The programs provided closely align with these priorities, and work to ensure safe, affordable housing and improved quality of life for O’Fallon residents who are low-to-moderate income.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	83
Black or African American	23
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	106
Hispanic	2
Not Hispanic	104

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

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CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG		
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

Narrative

The City of O’Fallon qualified as an “Entitlement Community” in 2004 based on the 2000 Census data. At that time, the population of O’Fallon was 46,169. The 2015 Census data estimates O’Fallon with a population of 83,053.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
O’FALLON	100	100	

Table 4 – Identify the geographic distribution and location of investments

Narrative

CDBG investments are made city-wide since low-to-moderate income persons are not concentrated in only one geographic area of the City. The North Side of O’Fallon between Interstate 70 and Tom Ginnever Road has a concentration of the older housing stock and lower assessed home values. However, low-to-moderate income individuals live throughout the city, as evidenced by the distribution of mobile home parks and multi-family housing structures

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

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CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance		
Number of households supported through The Production of New Units		
Number of households supported through Rehab of Existing Units		
Number of households supported through Acquisition of Existing Units		
Total		

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Due to a delay in the Authority to Use Grant Funds, FY 2018 funds were not available to the City of O’Fallon and the public service agencies until November 2018. Since FY 2017 funds were also allocated at the end of 2017, it is this funding that was spent primarily throughout Program Year 2018. At this time families are still being assisted until all funds have been expended. It is anticipated that all funds will be expended in a timely manner, but the delay does have an effect on the outcomes matching the goals set forth.

It is important to note that the City does not have programs that engage in the creation and/or acquisition of Housing units (rental or owned), nor does it engage in creating housing options for those that are without housing. It relies heavily on the amazing support of the organizations who work tirelessly to support community households via rental assistance, production of new properties and the provision of affordable housing. The City looks to the Community Council of St. Charles County, Habitat for Humanity, and the Tri-County Continuum of Care member agencies for insight regarding the best ways it can perpetuate the work that they provide, as well as how to best support the residents who are in need of their services.

The information provided in this CAPER covers the entire Program Year 2018, which includes spending of Fiscal Years 2016, 2017 and 2018, due to the delayed allocation of all three years' funding.

Discuss how these outcomes will impact future annual action plans.

The delayed release of funding will continue to impact the ability of the City and it's subrecipients to expend the allocated funding. It in turns, creates a delay, and, in a sense, a domino effect of later spending and taking longer to being able to support and assist residents in need.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income		0
Low-income		0
Moderate-income		0
Total		0

Table 7 – Number of Households Served

Narrative Information

O’Fallon prioritizes the assistance of low-income residents, ensuring that all CDBG guidelines are met in regards to supporting our community members who are most in need. The city also serves populations deemed “presumed benefit”; senior citizens and individuals with disabilities.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Community Council of St. Charles County spearheads the annual Point-in-Time Count, capturing all unsheltered homeless persons throughout the County, including the City of O'Fallon. Information is catalogued and captured through the Continuum of Care's HMIS, Caseworthy.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of O'Fallon does not directly offer any shelters or beds for individuals or families who have lost their homes, but the City does offer the Emergency Homeless Prevention Program. This program provides funds an area social service agency to support O'Fallon residents who are on the verge of homelessness by offering funding that can be used for utilities and rent/mortgage assistance.

The Emergency Homeless Prevention program is extremely important in keeping our residents in their homes. However, the homeless statistical information provided by Community Council of St. Charles County shows a significant need for transitional and permanent housing.

There is one homeless shelter located within the City of O'Fallon – the Salvation Army. New in 2018, all all concerns and/or calls received regarding homelessness in O'Fallon are directed to the Continuum of Care's Coordinated Entry number, 2-1-1. Case Managers receive calls, conduct a VISPDAT to determine the caller's homeless vulnerability level and appropriate care, resources and case management are provided. While mandated by HUD, the St. Charles/Lincoln/Warren County's Continuum of Care, in conjunction with the Community Council of St. Charles County and numerous agencies that work to eradicate homelessness have tirelessly worked to house the most vulnerable of the community's members. In 2018, a total of Three hundred eighty (380) individuals were permanently housed in the Tri-County area. 2,356 referrals were made to one hundred four (104) community agencies and organizations and 98.5% of callers received an assessment within twenty-four hours of calling Coordinated Entry.

Those experiencing homelessness during extreme cold weather are referred to the County's Emergency Weather Response/Warming Center Response so that they can move forward with seeking shelter for the night at a warming center between the months of December and March. These options are available only when the evening temperatures are forecasted at or below 20 degrees Fahrenheit.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after

being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Again, as the City of O'Fallon does not directly serve individuals who are homeless, staff works tirelessly to put individuals who are homeless in touch with the proper community resources to help with temporary shelter, permanent shelter, job training, medical assistance, mental health counseling and/or those that specifically serve families, children and/or single women and men. There is not much funding available County-wide to support these individuals, but the Continuum of Care is making strides to streamline efforts, services and to ensure coordinated intake and assessment so that each individual is offered the appropriate resources without being lost within a disjointed system. The Coordinated Entry System launched in January 2018. Throughout the year, a total of Three hundred eighty (380) individuals were permanently housed in the Tri-County area. 2,356 referrals were made to one hundred four (104) community agencies and organizations and 98.5% of callers received an assessment within twenty-four hours of calling Coordinated Entry.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

O'Fallon offers the Emergency Homeless Prevention Program. This program provides funds to an area social service agency to support O'Fallon residents who are on the verge of homelessness. Funds can be used for utilities and rent/mortgage assistance the Emergency Homeless Prevention Program is extremely important in keeping O'Fallon residents in their homes. However, the homeless statistical information provided by Community Council of St. Charles County, shows a significant need for transitional and permanent housing.

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were permanently housed in the Tri-County area. 2,356 referrals were made to one hundred four (104) community agencies and organizations and 98.5% of callers received an assessment within twenty-four hours of calling Coordinated Entry.

While the first resource provided to individuals in need of housing is for Coordinated Entry (2-1-1), the City also regularly refers residents to area agencies that support individuals and families, families with children, veterans and their families and unaccompanied youth to organizations that specialize in supporting these specific residents and housing concerns. A few such organizations include, but are not limited to: Youth in Need, St. Louis Crisis Nursery, Our Lady's Inn, The Workforce Development Center, Sts. Joachim & Ann Care Service, The Crider Center, Salvation Army, St. Patrick's Center, First Steps Back Home, NECAC and more. Having a strong core of organizations within the community is key to tackling the multi-faceted issues surrounding homelessness in St. Charles County.

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CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of O'Fallon currently refers all interested residents to the NECAC office to learn more about public housing and does its best to educate residents as to what to expect when attempting to obtain public housing in the community.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City of O'Fallon cohosted Homeowner Seminars in March and November, outlining financial strategies to successfully navigate safe and affordable home ownership. The City partnered with, a local lending officer, realtor, insurance company, housing counseling agencies and the St. Louis Metro Equal Housing Opportunity Commission (EHOC) to provide accurate and insightful information with the goal of bringing more residents into successful homeownership. The St. Charles Housing Task Force offered a Housing Conference in May, as well as an Aging in Place Conference in December.

Actions taken to provide assistance to troubled PHAs

There currently are no Public Housing Authorities or Public Housing Developments in O'Fallon. However, NECAC administers the Section 8 Program for the Pike County Commission which acts as the signatory court for all twelve of NECAC's counties. St. Charles County, where O'Fallon is located, is served by NECAC. For over twenty-five years, NECAC has administered the program for all of the counties.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Lack of affordable housing is a major problem not just in O'Fallon, but throughout St. Charles County. The Housing Task Force of the Community Council of St. Charles County released a report on Affordable Housing in October 2004. The barriers cited were:

- A strong housing market that drives up demand for housing and inflated housing prices
- Restrictive zoning: minimum lot size and unnecessary amenities
- Zoning laws which have been resistant to manufactured housing
- Negative stereotype of both buyers of lower priced housing and renters
- Lengthy and uncertain approval and permitting process

In O'Fallon, the growth of residential development has slowed down compared to 10 years ago but has remained steady over the past few years. Furthermore the City has approved several developments recently that have a mix of unit types. These include a combination of single family homes with lots ranging in size, as well as row homes, condominiums and apartments. Having this mix of units does allow for different price points.

Five multi-family apartments structures are currently being built that provide our community with Work Force Housing. Joseph Street Apartments is an 8 unit housing development by 1st Capital Construction LLC and is located south of the railroad tracks and east of Main Street in downtown O'Fallon. The second is Altair at the Preserve Apartments which is a two phase project being developed by Rowles Company. This complex offers 242 units located at the corner of Technology Drive and Phoenix Parkway. The complex offers a pool, clubhouse, fitness center and maintenance building. The third is Fallon Crest Townhomes consisting of 1 building with 20 units. This complex is located off Woodlawn Avenue at J-Mark Court. The fourth is Renew O'Fallon Apartments consisting of 168 units in 11 buildings. This complex includes a pool, clubhouse, dog park and playground and is located at TR Hughes Boulevard and Homefield Boulevard. The fifth is Shane Estates Townhomes being developed by Schneider Construction Company. This complex has 6 units and is located on Highway P.

The City's building permits are currently being issued in a timely manner. However, there are no special circumstances in which affordable housing permits are being reviewed any sooner than other permits that the City reviews.

The most prevalent barrier seems to be the negative stereotype associated with affordable housing. The City of O'Fallon is working with the St. Charles County Housing Task Force to determine the amount of perceived discrimination towards various groups and develop strategies to further fair housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The Consolidated Plan addresses housing and community development needs in O'Fallon. In order to address the housing needs of its lower-income homeowners, the City continues to provide CDBG funding for its home improvement program. During the PY 2018 the City continued to fund our Home Improvement Loan Program and 24 homes of low-income residents were improved.

The City is very active in addressing needs of the community. One of the greatest obstacles in meeting underserved needs is the distance and invisibility of social services for residents of O'Fallon. The majority of social service agencies are in St. Louis City, St. Louis County, and St. Charles City. If homeless families and individuals are identified, the City follows the Coordinated Entry process, directing the families and individuals to contact 2-1-1 and putting them directly into touch with a case worker who can triage the callers and works towards finding housing and/or resources and creating short and long term plans.

The City of O'Fallon also continues its participation in a HOME consortium, working with other municipalities and counties in the surrounding St. Louis area to continue promoting homeownership. If residents requiring special needs are identified, the City works with those residents referring them to local agencies.

The Public Assistance Specialist attends monthly Continuum of Care meetings, as well as St. Charles County Housing Task Force Meetings and others in an attempt to better connect residents to resources that will best meet their needs, especially when they are not able to qualify for services and/or need more services than the City currently provides.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

All homeowners in the Home Improvement Loan Program with houses built before 1978 are given the "Protect Your Family from Lead in Your Home" pamphlet and must sign a "Confirmation of Receipt" for documentation purposes.

Since much of the housing stock in O'Fallon has been built in the last fifty (50) years, lead problems are not as prevalent as in other communities. Approximately, one third of the housing structures were built before 1980 with less than 2% built before 1950. When houses are found to contain lead, actions will be taken to consult with a lead hazards and abatement firm. Furthermore, strategies will be developed with other community organizations for educating rental property owners, homeowners, and occupants of rental housing about lead-based paint hazards. The northern area of O'Fallon will be targeted since approximately fifty-seven percent (57%) of these houses were built prior to the year 1980.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Through the Siding Program, the Home Improvement Loan Program and the Emergency Homeless

Prevention Program, the City has worked to support low-to-moderate income residents to be able to address areas of crisis. In doing so, the resident may now be better able to focus on other aspects of the household's life to ensure that they are safe and secure. The City hopes that by offering these programs, they are able to help residents in their fight against poverty.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

While many organizations that provide social services exist, efforts have not been coordinated in O'Fallon. In order to develop institutional structure, the City of O'Fallon has been working with non-profit agencies such as Aging Ahead (formerly Mid-East Area Agency on Aging or MEAAA) and North East Community Action Corp. (NECAC) to utilize their experience and networks. Aging Ahead administers the Senior Transportation and Rides (STAR) Program for O'Fallon and does an outstanding job. The relationship and structure between our two organizations is solid and reporting by Aging Ahead is as required. The City paid the final installment of \$100,000 to NECAC for their zero-percent interest facilities assistance loan in 2006. Additionally, we are becoming more involved in developing relationships with social service organizations that exist within St. Charles County to be able to funnel requests outside our reach of programs to those groups, including, but not limited to area home repair organizations, Sts. Joachim and Ann Care Service, The Community Council of St. Charles County, MORides, the Delta Center for Independent Living, Beyond Housing, Better Family Life, and the Housing Partnership, Neighbors Helping Neighbors Programs, Restore St. Charles, The O'Fallon Fire Department as well as area businesses and the Chamber of Commerce.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of O'Fallon participates as a member of the TriCounty Continuum of Care, the St. Charles County Housing Task Force as well as the Home Repair Network. Membership within these organizations and others allows the City to better understand the issues surrounding housing in the community and how it can help foster relationships (if needed) between the housing and social service agencies. St. Charles County is fortunate that faith-based organizations, social service organizations, government organizations, health focused organizations, mental health organizations, housing organizations and more work closely together and align well in working towards meeting the needs of the residents. The COC's HMIS systems and newly adopted Coordinated Entry System bolsters this collaborative nature as well.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Imbalance Between Job Centers and Affordable Housing Options: There is relatively little available affordable housing in O'Fallon. Much of the economic expansion in the City has been as a result of the construction of higher cost housing and the retail infrastructure that supports households with higher incomes. O'Fallon contains many service-sector jobs, but limited affordable housing options, making it

difficult to for employees to live in close proximity to their employment. There isn't adequate affordable housing for the City's workforce, the housing options for lower-wage workers tend to be limited.

NIMBY/Prejudiced Attitudes: Public input and comments received through the Fair Housing Survey conducted in conjunction with this AI reveal that some residents of the study area hold strong "Not In My Back Yard" (NIMBY) sentiments as well as attitudes prejudiced against people of low-income, those residing in subsidized housing, and racial/ethnic minorities.

Unreasonably Restrictive Definitions of "Family" and Related Occupancy Permitting Requirements: O'Fallon's zoning code was not determined to be restrictive relative to its "family" definition. O'Fallon requires an occupancy permit and inspection for rental housing units, but the permit is not based on the number of people occupying a housing unit. While the occupancy permitting policy is intended to ensure the quality of the city's rental housing stock, it also gives the city the ability to control, by approval or denial of a permit, who may live in their jurisdiction, expressly limiting fair housing choice.

Limited Housing Options for People with Disabilities: Ordinance and policy provisions often restrict housing choice for people with disabilities. In half of the zoning codes reviewed, a spacing requirement was imposed between group homes for people with disabilities. Such requirements, when applied to housing for people with disabilities but not to housing types occupied by others, has potential to violate the Fair Housing Act. Of the zoning codes reviewed none provided a clear and objective process by which persons with disabilities may request a reasonable accommodation to zoning, land use, and other regulatory requirements. Further, the codes in the sample set also restricted residential treatment facilities only to non-residential zones. Under federal law, it is discriminatory to deny an individual or entity the right to site a treatment program in a residential zone because it will serve individuals with alcohol or other drug problems.

Need for Alternative Transportation Options: There is no system of public transportation serving O'Fallon or greater St. Charles County. Public input received in the process of developing this AI repeatedly cited the lack of transportation alternatives as an important factor limiting the housing choices of people either living or working in O'Fallon. It was not uncommon for participants to share the view that, for people without a personal vehicle, living in O'Fallon simply was not a viable choice. The City is currently a member of the Transportation Access for St. Charles County Task Force, which is working to address and alleviate the issue surrounding the lack of accessible transportation in the St. Charles County community.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Staff reviews all activities to ensure compliance with eligibility and national objectives. The Public Assistance Specialist monitors the implementation of every activity on a step-by-step basis to ensure that all requirements are met. Since the City has become an entitlement community, staff has participated in IDIS Training, Visual Lead Training, Basically CDBG Training, Environmental Training, Subrecipient Management Training, Grantsmanship Center Training and Fair Housing Training. Additionally, the Public Assistance Specialist continually works to be trained and knowledgeable on all applicable laws. At this time, staff consults regularly and directly with HUD staff to ensure compliance with regulations and policy. Policies and procedures have been developed and updated to achieve program goals, complete activities in a timely manner, maintain adequate financial systems and all necessary documentation. It is anticipated that these procedures and systems will improve over time as staff becomes more knowledgeable and with input and guidance from HUD staff. The Finance staff of the City will conduct additional monitoring to ensure that audit requirements are being met. The CDBG program is audited as part of the City's annual audit each year.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

For the year 2018, the goal of the citizen participation process was to encourage citizen participation in the planning process. More than two weeks' notice was given regarding each public hearing to solicit input for the 2018 Annual Plan and 2017 & 2018 CAPER. Notices of the hearings were posted on the City's cable Channel 991, and press releases were sent out to local newspapers and posted on the City website. Other announcements were posted across the city at library branches, grocery stores, the Senior Center, Renaud Spirit Center, and Municipal Centre. E-newsletters were sent alerting residents to the meetings and public comment periods. Information was even shared on the City's Facebook page. Letters were also sent to a variety of service agencies. The meetings were held during various convenient hours in a handicapped-accessible building.

Following the public hearing, a summary of the draft plan was posted on our cable TV channel and on the City's website. The summary described the contents of the plan and a complete version could be reviewed through the website, at City Hall, or by written request. The plans were available for public comment for 15 days.

Copies of the Public Hearing Document that was posted throughout the City, the Press Release that was sent alerting the public to the CAPER Public Hearing, as well as the Press Release alerting the public to the Public Comment Period are available, as they will not fit in this allotted space.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Currently, the City of O'Fallon would has not changed its program objectives.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.