

## Request for No Parking Sign Study Evaluation

City Ordinance Chapter 305.050 establishes the office of the City Traffic Engineer as City Engineer. The City Traffic Engineer shall determine the installation and proper timing and maintenance of traffic control devices, conduct engineering analyses of traffic accidents and devise remedial measures, conduct engineering investigation of traffic conditions, plan the operation of traffic on the streets and highways of the City, and cooperate with other City officials in the development of ways and means to improve traffic conditions, and carry out the additional powers and duties imposed by ordinances of the City.

Prior to performing and investigating, signatures must be received from at least five (5) individual property owners living along the roadway. The request must be submitted in writing to the City Engineer at 100 N Main Street, O'Fallon MO 63366. A complete description of the location, (or a map) and detail of the traffic problem must be attached to this form and should clearly list the limits for the "No Parking" zone and the desired side of the street that is to be designated as "No Parking".

Upon receipt and verification of this request, the City Engineer will perform an investigation to determine if "No Parking" sign(s) are warranted. If the signs are warranted, then the City Engineer shall authorize the installation of the no parking signs(s) as funding is available.

**Location of Requested No Parking Sign Study:** \_\_\_\_\_

|    | <b>Name</b> | <b>Address</b> | <b>Email Address</b> | <b>Phone Number</b> | <b>Signature</b> |
|----|-------------|----------------|----------------------|---------------------|------------------|
| 1. |             |                |                      |                     |                  |
| 2. |             |                |                      |                     |                  |
| 3. |             |                |                      |                     |                  |
| 4. |             |                |                      |                     |                  |
| 5. |             |                |                      |                     |                  |

Additional signatures may be obtained, you may attach a separate sheet of paper or use the back of this form.

**RETURN THIS COMPLETED FORM TO THE CITY OF O'FALLON , ATTN: CITY ENGINEER**