



City of O'Fallon
100 North Main Street
O'Fallon, Missouri 63366
(636) 240-2000

LIVE ENTERTAINMENT BUSINESS LICENSE APPLICATION

Business Name: _____

Business Address: _____

Business Phone #: _____ **Business Fax #:** _____

Business E-mail Address: _____ **Business Website Address:** _____

Description of Location: _____

(ex: free-standing building, within a shopping center, within a multi-tenant building not part of a shopping center, etc.)

Property Owner(s): _____

Business Owner(s): _____

Primary Nature of the Business: _____

(ex: restaurant w/out bar, restaurant w/bar(s), bar or nightclub, coffee shop, private club, banquet or party center, etc.)

Does the business currently have a valid *Live Entertainment Business License*? Yes No. If "Yes", when does it expire? _____

Has the business ever been issued a *Live Entertainment Business License* or *Live Entertainment Special Event Permit* in the past? Yes No. If "Yes", which type _____, and when did it expire? _____

Has the business ever been denied a *Live Entertainment Business License* or *Live Entertainment Special Event Permit* in the past? Yes No. If "Yes", which type _____, and when and why was it denied? _____

Has the business ever had a *Live Entertainment Business License* or *Live Entertainment Special Event Permit* suspended and/or revoked in the past? If "Yes", which type _____, and when and why was it suspended and/or revoked? _____

Does the business have a current *Liquor License*? Yes No. If "Yes", will liquor be sold or made available during the time the *Live Entertainment* is being offered? Yes No

Description of the nature of the *Live Entertainment* to be provided (including if it will be indoors, outdoors, or both): _____

(ex: musical groups, solo instrumentalists, disc jockeys, comedians, etc.)

Description of the sound amplification equipment that will be used: _____

Proposed hours, days, and frequency that the *Live Entertainment* would be provided (including when indoors and when outdoors if both apply): _____

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What is the maximum capacity of your commercial establishment as determined by the Fire Marshall? _____

What is the expected attendance during *Live Entertainment* performances? _____

What is your admission policy for patrons under 21 years of age, and what age group do you expect to be attending? _____

Describe in detail how security will be provided before, during, and after *Live Entertainment* performances? _____

(ex: staff bouncers, professional security guards, parking lot patrols, metal detectors, entry and/or exit searches for weapons and/or bottles/cans, etc.)

Applicant Information:

Printed Name (including aliases): _____

Applicant's Title: _____
(ex: property owner, business owner, business manager, attorney for either property owner or business owner, etc.)

Present Address: _____

Past Address(s) over the previous five years: _____

Home Phone #: _____ **Work Phone #** _____

Date of Birth: _____ **Driver's License # & State:** _____

Release Statement of the Applicant: Under the pains and penalties of perjury, I, _____, do affirm that the answers contained in this application and required accompanying information for a *Live Entertainment Business License* are true to the best of my knowledge and belief. I further state that I have been issued a copy of *Chapter 640 – Live Entertainment Businesses - Regulations of the Municipal Code* and understand that I must comply with the regulations and requirements of this Chapter. In addition, I do hereby authorize the Chief of Police of the City of O'Fallon, Missouri, or his or her designee, to conduct a criminal history check and personal background check for release of any information in Police and/or Court Records involving me to the City Clerk, City Council, and/or any other City Official involved in the evaluation of this application.

Signature: _____ **Date:** _____

This is to certify that the above application and additional information required as part of the *Live Entertainment Business License Application* was filed with me on _____ accompanied by the required application fee of \$250.00.

City Clerk

NOTE: APPLICATIONS MAY TAKE UP TO THIRTY (30) DAYS TO PROCESS AND WILL BE ISSUED FOR A ONE (1) YEAR PERIOD BEGINNING JULY FIRST (1ST) OF THE YEAR AND EXPIRING ON JUNE THIRTIETH (30TH) OF THE SUCCEEDING YEAR.

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In addition to the above completed application, every petition for a *Live Entertainment Business License* shall contain the following information. Only after the City Clerk and Chief of Police have determined that all the necessary information has been included with the application and deemed satisfactory for the complete review by the City Council will the petition be placed on the appropriate agenda.

- A copy of the *Business License, Liquor License, Fire Marshall Occupancy Limit Certificate*, and any other applicable permits or licenses issued to the proposed commercial establishment to offer *Live Entertainment*.

- An accurately-scaled *Site Plan and Floor Plan* showing the location of the business and proximity to other businesses and/or residences, size of the business, location where the *Live Entertainment* will be performed, building ingress and egress points, and parking lot(s).

- A *Shared Parking Plan* (including *Shared Parking Agreements*) if the proposed commercial establishment to offer *Live Entertainment* does not have for its exclusive use on-site the required one (1) off-street automobile parking space per three (3) individuals based on the maximum capacity of the establishment as determined by the Fire Marshall.

- In evaluating the application for the *Live Entertainment Business License*, the City Council may require additional information deemed necessary to properly review the application, including an *Acoustical Study* prepared by a qualified acoustical engineer that states the sound levels emitting from the commercial establishment where *Live Entertainment* will be performed at intervals as follows: outside of the business building, fifty (50) feet and one-hundred (100) feet from the business building, and at the nearest residence or commercial building excluding those in the same business complex, if applicable. The *Acoustical Study* shall document all sound dampening features incorporated into the commercial establishment that proposes to offer *Live Entertainment*.

- Provide the full name (including aliases), present address, addresses over the past five (5) years, phone number(s), date of birth, Driver's License #, and signed *Release Statement* for the business owner(s), manager(s), or any person(s) listed as having an interest in the proposed commercial establishment to offer *Live Entertainment*. The following template should be utilized (photocopied) for this information and each attached to the application.

Information:

Printed Name (including aliases): _____

Title and Affiliation: _____
(ex: business owner, business manager, or any other person(s) listed as having an interest in the commercial establishment)

Present Address: _____

Past Address(s) over the previous five years: _____

Home Phone #: _____ **Work Phone #** _____

Date of Birth: _____ **Driver's License # & State:** _____

Release Statement: I, _____ do hereby authorize the Chief of Police of the City of O'Fallon, Missouri, or his or her designee, to conduct a criminal history check and personal background check for release of any information in Police and/or Court Records involving me to the City Clerk, City Council, and/or any other City Official involved in the evaluation of this application for a *Live Entertainment Business License*.

Signature: _____ **Date:** _____