

**CITY OF O’FALLON MO PROJECT MANAGEMENT DIVISION
STANDARD OPERATING PROCEDURES
FOR
SENSORY IMPAIRED CHILD POLICY**

PURPOSE

To provide a City wide policy governing installation of “Sensory Impaired Child Area” signs.

1.0 Criteria

- 1.1 A child must be certified as legally impaired. The certification must be in writing by a licensed physician.
- 1.2 A child must be between the ages of two (2) and eighteen (18) years of age at the time of the sign request.
- 1.3 Date of birth.
- 1.4 Family’s street address.
- 1.5 Date of request.
- 1.6 Family’s home telephone number for contact purposes.
- 1.7 Proof of residency (a copy of a utility bill or property tax notice)

2.0 Required Items

- 2.1 Completed “Sensory Impaired Child Area” sign request form
- 2.2 Childs birth certificate or similar document.
- 2.3 Family’s street address (copy of a utility bill, property tax notice, etc.)

3.0 Installation Limits

- 3.1 The signs will be installed only on a residential street of twenty five (25) miles per hour.
- 3.2 The signs will also be installed at a minimum of one hundred (100) feet away from the property lines of the parent or guardian who is responsible for the impaired child. If the distance places the sign with in adjacent property owner’s frontage it will be placed on the property line if possible. All requests are case by case basis.
- 3.3 It is the Parents or guardians responsibility to contact the City of O’Fallon if they leave residency or the child reaches the age of eighteen (18). All signs will be removed at this point in time.

SENSORY IMPAIRED CHILD REQUEST FORM

This form must be submitted to verify proof of residency to:

City of O'Fallon Project Management Division
100 North Main St
O'Fallon MO 63366

DATE: _____

PARENT'S NAME: _____

CHILD'S NAME: _____ D.O.B _____ AGE _____

ADDRESS: _____

IS THERE A SPEED LIMIT SIGN POSTED AT 25 MPH ON YOUR STREET

YES _____ NO _____

IS YOUR CHILD LEGALLY IMPAIRED?

YES _____ NO _____

DOCTOR : _____ (Please submit examination record)

PROOF OF RESIDENCY ATTACHED?

YES _____ NO _____

Again it is the Parents or guardians responsibility to contact the City of O'Fallon if they leave residency or the child reaches the age of eighteen (18). All signs will be removed at this point.

Signature: _____ DATE: _____