

# **Adopt-A-Street**



***Thank you for your interest in improving our  
City's environment for citizens and visitors  
alike through volunteering!***



# The City of O'Fallon, Missouri

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## CITY OF O'FALLON ADOPT-A-STREET PROGRAM

### ❑ PURPOSE

The purpose of the **Adopt-A-Street** program is to increase public awareness of the environmental needs along O'Fallon's City streets and to provide volunteer community support for anti-litter programs.

### ❑ GENERAL INFORMATION

The City of O'Fallon's **Adopt-A-Street** program is based on the State Street Division's Adopt-A-Highway Program. The purpose of the **Adopt-A-Street** Program is to increase public awareness and to provide positive community support for anti-litter efforts along O'Fallon's streets.

The City of O'Fallon's Parks Department is responsible for maintaining the City's right of ways. Because of this large task, O'Fallon started the **Adopt-A-Street** program. The program allows the public to become personally involved in improving our environment and helping to keep O'Fallon's roadsides beautiful.

Sometimes the Parks Department does not have the resources necessary to maintain roadsides that enhance or blend in with its neighbors' property. The **Adopt-A-Street** program joins the Street Division and its neighbors to work together in maintaining attractive roadsides. O'Fallon's neighbors include businesses, industries, citizens, civic and service organizations, and clubs. All share an interest in, and a common sincere concern for our City.

The **Adopt-A-Street** program has proven to be successful, and anyone interested in this worthwhile program can contact:

Ann Beers  
Administrative Secretary  
Street Division  
City of O'Fallon  
100 North Main  
O'Fallon, Missouri 63366  
(636) 379-3808  
FAX: (636) 980-2850  
[Abeers@ofallon.mo.us](mailto:Abeers@ofallon.mo.us)



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## □ RECOGNITION

**Adopt-A-Street** volunteers are given full credit for their efforts. The City of O'Fallon recognizes them with a certificate of appreciation for outstanding work performed for the City and for all those who travel its streets. Adopters that maintain a ½ mile or more section of the City's street are recognized with a sign at each end of their adopted section.

## RULES AND REGULATIONS

### □ DEFINITIONS

1. **ADOPTED SECTION** – a particular section of City street right of way designated by the City to be adopted by the volunteer individual or group participating in the **Adopt-A-Street** program.
2. **ADOPTER** – the individual or group approved by the City to be a participant in the **Adopt-A-Street** program.
3. **ADOPTER REPRESENTATIVE** – a group member designated to represent the volunteer group and serve as its liaison with the City and is usually the person who signs the agreement.
4. **AGREEMENT** – the written agreement between the volunteer individual or group adopting a section of street right of way and the City.
5. **APPLICANT** – the individual or group applying for participation in the **Adopt-A-Street** program.
6. **CITY** – The City of O'Fallon Street Division or its authorized representative.
7. **LITTER** – any unsightly matter that may include, but is not limited to, disposable packaging, containers, cans, bottles, paper and cigar or cigarette butts. Litter does not include hazardous, heavy or large items.
8. **PROGRAM** – the **Adopt-A-Street** program.
9. **PROGRAM ACTIVITY** – litter pickup.

□ **APPLICATION FOR ADOPTION**

1. **ELIGIBLE ADOPTERS.** Eligible adopters include civic and nonprofit organizations, commercial and private enterprises and individuals. The program is not intended as a means of providing a public forum for the participants to use in promoting name recognition or political causes. The City of O'Fallon reserves the right to limit the number of adoptions for a single group.
2. **ACCEPTANCE.** The City of O'Fallon will have the responsibility in determining whether an application is rejected or accepted and determining what streets will or will not be eligible for adoption.
  - A. The City may refuse to grant participation if, in its opinion, granting the request would jeopardize the program, be counter productive to its purpose, or have undesirable results such as increased litter, vandalism, or sign theft.
  - B. Applicants must adhere to the restrictions of all State and Federal nondiscrimination laws. Specifically the applicant must not discriminate because of race, religion, color, national origin or disability. Such discrimination disqualifies the applicant from participation in the program.
  - C. Applicants with a history of unlawfully violent or criminal backgrounds will not be accepted for adopting.

□ **AGREEMENT TERMS**

1. If an application is approved, the adopter representative shall execute a written agreement with the City of O'Fallon, Missouri. Upon signing by both parties, the agreement becomes effective and provides for the group's participation in the program.
2. **RESPONSIBILITIES OF ADOPTER.** The adopter shall:
  - A. Abide by all provisions contained in the agreement and any other terms and conditions as required by the City;
  - B. Abide by all safety requirements as listed in the Safety Tips;
  - C. Perform the work in a safe and professional manner;
  - D. Provide one adult supervisor for every eight participants between 13 – 17 years of age and one adult supervisor for every four participants between 6 – 12 years of age. No one under the age of 6 will be allowed to participate in the program;

- E. Adopt a minimum of 0.50 miles of street right-of-way for a minimum of one year;
- F. Collect litter along the adopted section a minimum of six times per year, or as needed;
- G. Provide notice to the Street Division for trash pick-up and all program activity;
- H. Restrict program activities to the areas of right of way outside the pavement and shoulder areas;
- I. Perform program activity between the hours of one hour after sunrise to one hour before sunset and not during inclement weather;
- J. Prohibit members from possessing, consuming, or being under the influence of alcohol or drugs while participating in the program;
- K. Place litter in trash bags provided by the City, place filled trash bags at a designated location, and contact the Street Division when ready for pick-up; and
- L. Indemnify and hold harmless the City of O'Fallon, Missouri, and their officers, employees and agents from any claim, lawsuit or liability which may arise from adopter's participation in the program.

3. **RESPONSIBILITIES OF THE CITY.** The City shall:

- A. Determine the specific section of right of way to be adopted;
- B. Install and maintain signs at both ends of the adopted street section;
- C. Provide the adopter with trash bags; and
- D. Remove and dispose of filled trash bags from the adopted section as soon as practical after the litter pickup is finished.

4. **TERMINATION OF AGREEMENT.** The City reserves the right to terminate the agreement and remove the signs when, in the sole judgment of the City, it is found the adopter has not met the terms and conditions of the agreement or there is concern about the safety of the adopters, traveling public, or City employees.

□ **SIGN SPECIFICATIONS**

1. The signs shall:
  - A. Identify and recognize the adopter but are not intended to be an advertising medium;
  - B. Be designated by the City regarding size, color, location and text; and
  - C. Have the actual name of adopter with no telephone numbers, logos, slogans or addresses with verbiage kept to a minimum.
2. The signs shall not contain wording that is obscene or profane or implies any obscenity or profanity.
3. The erection of a sign is not a requirement for participation in the program. The City, at their sole discretion, may refuse to erect a sign.
4. The signs can not be used as a memorial.

□ **SAFETY TIPS**

When participating in litter control, you will be in an area that will demand attention to safety. These safety tips are provided to protect you and others during litter collections:

- Wear light or bright colored clothing.
- Wear heavy gloves to protect your hands.
- Wear proper clothing for the season.
- Face oncoming traffic.
- Stop work in any inclement weather.
- Be alert for holes and obstacles, and watch your footing when working on slopes.
- Be alert for snakes, hornets' nests, etc., in the summer.
- Avoid overexertion. Have water or other refreshments handy while working.
- Avoid contact with poisonous weeds.

- You must provide one adult supervisor for every eight participants between the ages of 13 and 17, and one adult for every four participants between the ages of 6 and 12. Keep children in sight at all times.
  
- Wear proper foot protection. Boots or tennis shoes are safe, but not sandals or slip on shoes.