

O'Fallon Planning and Development

City of O'Fallon, Missouri
100 North Main Street
O'Fallon, Missouri 63366

Phone (636) 379-5486 Fax (636) 240-5511



Application for Temporary / Specialty Uses

Business Name: _____

Site Location (Address): _____

Contact Person: _____ **Phone #** _____ **Email:** _____

Dates:	Description of Use:
From:	_____
To:	_____

Will a temporary structure / shelter be erected on site? Yes: _____ **No:** _____

Type of Structure: (Tent, Trailer, etc)	Size of Structure: (In Sq Feet)	Date of Installation:	Duration of Use:

Permit Approval is Subject to the Following Items:

Conditions for Temporary Uses:

1. A survey / plot plan showing location of any temporary facilities or structures on the property must be attached to the application.
2. All temporary uses must comply with any other applicable codes, requirements, or conditions of approval, attached to this permit for the duration of the temporary use.
3. Approval of this permit shows that all City requirements have been met. It does not constitute subdivision approval.
4. Only local traffic will be allowed within the parking lot area; parking will not be permitted on the public streets adjacent to the subject site.

Additional Conditions for Temporary Structures / Shelters:

5. The use of temporary structures on this site will comply with all building and fire department regulations; and may be subject to additional conditions as deemed necessary to protect the public health, safety and welfare by the applicable fire district, the O'Fallon Police Department and/or the City of O'Fallon.
6. All necessary building permits (electrical, plumbing, etc) must be obtained prior to the temporary structure's installation.
7. The temporary structures on site shall not contain cooking or sleeping facilities, or accommodate any residential use.
8. May not be located within any required yards or bufferyards;
9. May not be located within the sight triangles for any intersections, public or private;
10. May not reduce the available parking spaces below what is required for the site through the Zoning Code;

(Applicant Signature / Date)

(City Staff Signature / Date)

Staff Only

_____ Approved _____ Denied	Permit # : _____	Fees: \$15.00 for Temp Use \$200.00 for Temp Structure
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The Temporary Structure fee is \$200 and must be paid in full to validate permit. Once all conditions of the permit have been met and the structure has been removed, \$100 of the application fee is refundable upon request. Failure to comply with all provisions of this section shall result in a citation being issued to the permit holder (applicant), or, in the absence of a permit, the owner of the property