

Application for Solicitor License



Application for Solicitor License

By Charitable and Non-Charitable Organizations, Individuals,
Partnerships, Associations or Corporations

City of O'Fallon Municipal Code 605.080

Check one: charitable non-charitable

Please print. All questions must be answered.

Name of organization/business you represent _____
() individual () partnership () association () corporation

Business address _____

City _____ State _____ Zip Code _____

Business phone (____) _____ Contact Name & Phone _____

Web site address of the organization/business _____

The solicitation will consist of (check one): One event Series of events

Beginning date _____ Ending date _____

List the merchandise or services to be sold _____

Is the organization a non-profit, charitable organization? _____

If "yes", please attach a copy of the certification from the State of Missouri as to your tax-exempt status.

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If applying for a solicitor's license for charitable purposes, describe the reason for this solicitation.

Local address of organization/business _____

Relationship between organization and applicant _____

Date of previous application, if any _____

Explain how the solicitation will be conducted, given details of what type of solicitation is proposed, who will be solicited, how they will be contacted, and the geographical areas where the solicitation is to be conducted. _____

Will a vehicle be used in the proposed solicitation? _____

If "yes", give make, model, year and color of each vehicle _____

How many solicitors will be engaged? _____

Has a license issued by the City of O'Fallon ever been revoked or refused? _____

Has the applicant ever been convicted of any violations, including ordinance violations from the City of O'Fallon or any other municipality regulating peddling or solicitation? _____

If "yes", please explain _____

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- A solicitor license must be carried when soliciting in the City, and must be available for examination upon request by any officer of the City or by any person being solicited.
- Solicitors may only solicit at the front door (main entrance) of a residence.
- Solicitors are prohibited from knocking on a door that has a “No Solicitors, No Peddlers” sticker affixed. Solicitors should not solicit any residences in subdivisions and/or condominium complexes that have posted a sign on their property that states no soliciting or peddling is allowed.
- Hours of solicitation are from 9:00 A.M. and 8:00 P.M. in the hours of Central Standard Time and 9:00 A.M. and 9:00 P.M. in the hours of Central Daylight Time.

A copy of the principal’s current and valid sales tax license as issued by the State of Missouri is required. The principal must also be current in any obligations to the City, including, but not limited to, any necessary business license or other fees or permits, if the principal has any such obligations.

A list of all infractions, offenses, misdemeanors and felonies convictions of each person for whom a card is requested for the seven (7) years immediately prior to the application. The application shall also be accompanied by a “criminal history records” name search report from the Missouri Highway Patrol issued not more than one year prior to the date of application, and by substantially similar report from each state in which the applicant has been a resident within the preceding seven years. It is understood that if the applicant has been convicted of a felony or a misdemeanor involving moral turpitude within the past seven (7) years or if any statement upon this application is false, the license will be denied.

The fee for the issuance of each identification card shall be \$7.50 per day. Provided, however, that any merchant as defined in Section 605.010, (a) having a place of business in the City of O’Fallon; and (b) paying property, sales or gross receipts taxes to the City of O’Fallon, and (c) having a current, valid business license in accord with Section 605.020, or exempt from the obligation to have a city license by reason of Section 605.015, shall be entitled to the issuance of solicitor identification cards valid for up to twenty (20) solicitation days (i.e. the combined total of the number of cards and the number of days for which they are valid) per calendar year without paying the per-day fee set forth, if all other requirements for the issuance of such cards are satisfied.

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I further state, by filling out this application, that I have read the Peddlers, Solicitors and Canvassers Ordinance provided to me, and that I understand that any violation of the conditions specifically spelled out in the Ordinance will result in the license being pulled and any person violating any part of the ordinance shall be prosecuted under the general penalty Section of the City of O'Fallon as set forth as Municipal Code 605.080.

Signature of Applicant _____ Date _____

For City Use Only _____

Background Check Supplied and Examined [] Yes [] No Employee Initials _____

Number of Days _____

Amount Paid _____

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Personal Pedigree information must be supplied for each individual who will be soliciting door-to-door. All sections must be completed or the application will be denied.

Applicant Personal Pedigree Information

Last Name: _____ First Name: _____ Middle Initial: _____

Race: _____ Sex: _____ Date of Birth: ____/____/____

Height: _____ Weight: _____ Place of Birth: _____

Driver's License Number: _____ State: _____

Social Security Number: _____

Current Permanent Address: _____

City: _____ State: _____ Zip Code: _____

Additional State(s) lived in for the past 7 years? _____

List all infractions, offenses, misdemeanors and felony convictions for the seven years immediately prior to the application: _____
