



O'FALLON POLICE DEPARTMENT

100 North Main Street
O'Fallon, Missouri 63366
(636) 240-3200 Fax (636) 379-5698

Colonel Roy J. Joachimstaler
Chief of Police

"PROTECT WITH PRIDE - SERVE WITH HONOR"

COMPLAINT FORM

If you feel a City of O'Fallon Police Employee acted improperly:

You may file a formal complaint. If the complaint is of a serious nature, you may use our complaint form or send another signed correspondence. This should include details of the complaint, when the incident happened and the employee involved. The document(s) should be signed. Please give your work and home phone number for further contact. After receiving the complaint it will be reviewed by a designated supervisor. If a complaint is reviewed and found to be without merit an official Internal Affairs Investigation will not be opened, but the information discovered will be reviewed and preserved. You will be notified via mail or telephone if this action is taken.

The complainant, all witnesses, and the officer will be interviewed. If warranted, the investigation is then continued until finalized. The results of the investigation and a recommendation are then forwarded to the Chief of Police.

If the complaint has been sustained, the Chief will take appropriate corrective action up to terminating the offending employee. If at that time the employee accepts the discipline, the proper personnel procedures are followed and the matter is ended. However, if the employee decides not to accept the action, the officer has an option of appealing the decision to the City Administrator.

In all cases, the complainant is notified of the action taken.

ALL COMPLAINTS ARE REVIEWED. Caution: If the investigation reveals the complaint was made maliciously, in bad faith, or with the knowledge that the accusation was false, steps shall be taken, whenever possible, to prosecute the complainant for making a false police report and/or such civil action as deemed appropriate.

Having read and understood the aforementioned information regarding the filing and processing of a complaint against an officer/employee of the City of O'Fallon, Missouri Police Department, I do wish to proceed with the investigation relative to my complaint. If you are filing this complaint and it is not in person, it is required to be notarized, to verify its authenticity.

Complainant Name: _____ Email: _____

Complainant Signature: _____ Date: _____

Address: _____ City/State/Zip Code: _____

Home Phone: _____ Alternate Phone: _____

Notarized by: _____ Date: _____

NOTARY SEAL

